

FINANCIAL AID SUSPENSION APPEAL FORM

Students may appeal the suspension of their financial. To file an appeal:

1. COMPLETE THIS FORM
2. Attach SUPPORTING DOCUMENTATION to this completed form.
3. Bring COMPLETED FORM and SUPPORTING DOCUMENTATION to the Office of Student Financial Assistanc, 324 Ferrell Hall.

Notes:

*Appeal forms without supporting documentation will be **denied**.*

***ALL** appeal requests must contain a letter of explanation from the student regarding the reasons for failure to maintain satisfactory academic progress.*

NAME (last, first, middle)

SSN:

LOCAL MAILING ADDRESS:

PERMANENT MAILING ADDRESS
(if different than local address):

Local Phone Number:

Alternate Phone Number:

E-Mail Address:

I wish to appeal the suspension of my financial aid for the reason(s) indicated below:

SUPPORTING DOCUMENTATION MUST BE ATTACHED. (Examples of supporting documentation are statements from medical doctors or psychologists, death certificates, lay-off notices from employers, etc.)

- 1. Illness of student or immediate family member (child, spouse, wage earner, parent or legal guardian).
- 2. Disasters -- fire, flood, earthquake, earth tremors, etc.
- 3. Severe emotional difficulties.
- 4. Death in immediate family causing financial hardship.
- 5. Curricula changes.
- 6. Accidental injuries which incapacitate.
- 7. Loss of employment or change in employment.

If you do not fall into one of the above categories, please give reason(s) here and provide **SUPPORTING DOCUMENTATION: ****

Students on financial aid suspension should not depend on financial aid to pay for costs of registration, but should be prepared to pay from their own resources pending the outcome of their financial aid appeal.

Student's signature: Date:

** Appeals submitted without proper **supporting documentation** will be **DENIED**. A Grade Update Form from the Registration Office and a copy of your transcript, must be submitted with this form. OVER →

****SUPPORTING DOCUMENTATION:**

Third Party Documents

- 1) Illness of student or immediate family member = medical documentation confirming the onset and duration of the illness
- 2) Disasters affecting the student's attendance = documentation of insurance claims or other third party information verifying the date of the disaster
- 3) Severe emotional difficulties = documentation from a qualified counselor documenting the onset and duration of the problems
- 4) Death in the family = copy of death certificate
- 5) Curricula changes = documentation from faculty advisor indicating reasons for curricula issues
- 6) Accidents which incapacitate= medical and/or other documentation verifying the date and duration of the occurrence
- 7) Loss of employment (change of employment) = letter from employer verifying the circumstances and dates of loss or change in employment